



Project Overview

Dear Applicant,

Thank you for applying for a place on the CHOICE in HACKNEY Advocacy and Employment training course. Below is a brief overview regarding the course aims and some background information about our organisation.

To apply you must be 18 years or over.

The pack contains the following:-

- 1) Organisation Background
- 2) Project Overview
- 3) Application Form Guidelines
- 4) Application Form

Due to the high volume of candidates that are interested in enrolling on the course we cannot guarantee that you will get a place on the next course, however we do run 3 courses a year and there is high chance of you enrolling onto the next course.

Please return the completed application form to CHOICE within two weeks of receiving this letter to maximise your chances of gaining a place on the first available course.

In order to assess any additional support needs you may have and your eligibility, successful applicants will be required to undertake an informal interview.

Please return the completed application form to Haq Ismail, by email haq.ismail@choiceinhackney.org or by post to:

Haq Ismail,
Choice In Hackney
Defoe Block, Ground Floor
50 Hoxton Street,
N1 6LP

Thank you for your interest and good luck!

Haq Ismail
Employment & Advocacy Training Co-ordinator

1) ORGANISATION'S BACKGROUND

CHOICE IN HACKNEY is a voluntary sector organisation, which provides Advocacy support to disabled people in London. CHOICE supports disabled people from all communities to obtain the services they need to live independently, with dignity and to make choices about their lifestyles.

CHOICE is an organisation run by disabled people, for disabled people and is committed to empowering disabled people. The organisation is committed to mostly employing disabled people as we believe that this makes for a more equal relationship between staff and Service users - through their shared experience as disabled people.

CHOICE is committed to equal opportunities for all, and is opposed to all forms of discrimination on the grounds of disability, race, culture, gender, religion, or because someone is lesbian or gay.

2) Advocacy Training and Employment Project

This is a new and innovative project that aims to achieve the following:

- a. To provide a good working knowledge of the welfare/benefits system and the rights and entitlements of disabled people.
- b. To provide advocacy training that enable trainees to find meaningful employment in the field of advocacy or another related field.
- c. To provide suitable work placements in a variety of different organisations within the statutory, voluntary and private sectors.
- d. To increase confidence and awareness of the current job market, including how best to apply for a suitable job and interview simulation.
- e. To improve trainees overall research and independent learning skills.
- f. To build overall confidence and enhance future employment chances.

3) APPLICATION FORM GUIDELINES

All information provided will be stored confidentially and not distributed to any third parties without prior consent.

1 Personal Details

Please state your details in block capitals if completing by hand.

2 Why are you interested in undertaking the Employment & Advocacy training course?

The reason you wish to attend will give us an idea as to your motivation and how we can best assist you.

3 Please provide any details of any paid/unpaid work experience and any relevant life experiences.

This is your opportunity to talk about any previous work experience you may have undertaken and the skills that you learnt as a result. It is fine if you have limited professional experience just write about the skills or abilities you use in everyday life.

4 Disability

Please write down the name of your impairment, including any access needs you may have (wheelchair access etc) and any additional support you may require. Any information provided will be kept confidential, only being used to assist us in making the course available to disabled people.

5 Education & Training

We would like to know of your most recent education/training course that you have completed just to serve as a guideline for what skills you already possess and where we can best help you to improve.



APPLICATION FORM

Advocacy & Employment Training Course

1) Personal details

Name:

Address:

Borough:

Home Tel No:

Mobile No:

Email:

Date of Birth:

1) Why are you interested in undertaking the Employment & Advocacy training course?

2) Please provide details of any paid/unpaid work experience or any relevant life experiences.

3) DISABILITY

Do you have any access requirements? E.g. practical help we may be able to give in order to undertake the course.

4) EDUCATION & TRAINING

Please list any recent qualifications or training courses which you have completed.

Please give us any additional information that you feel would support your application

Please note: At a later stage you may be asked to carry out a DBS check as your placement may involve working on a 1-1 basis with vulnerable adults